

DRAFT SIGN BYLAW

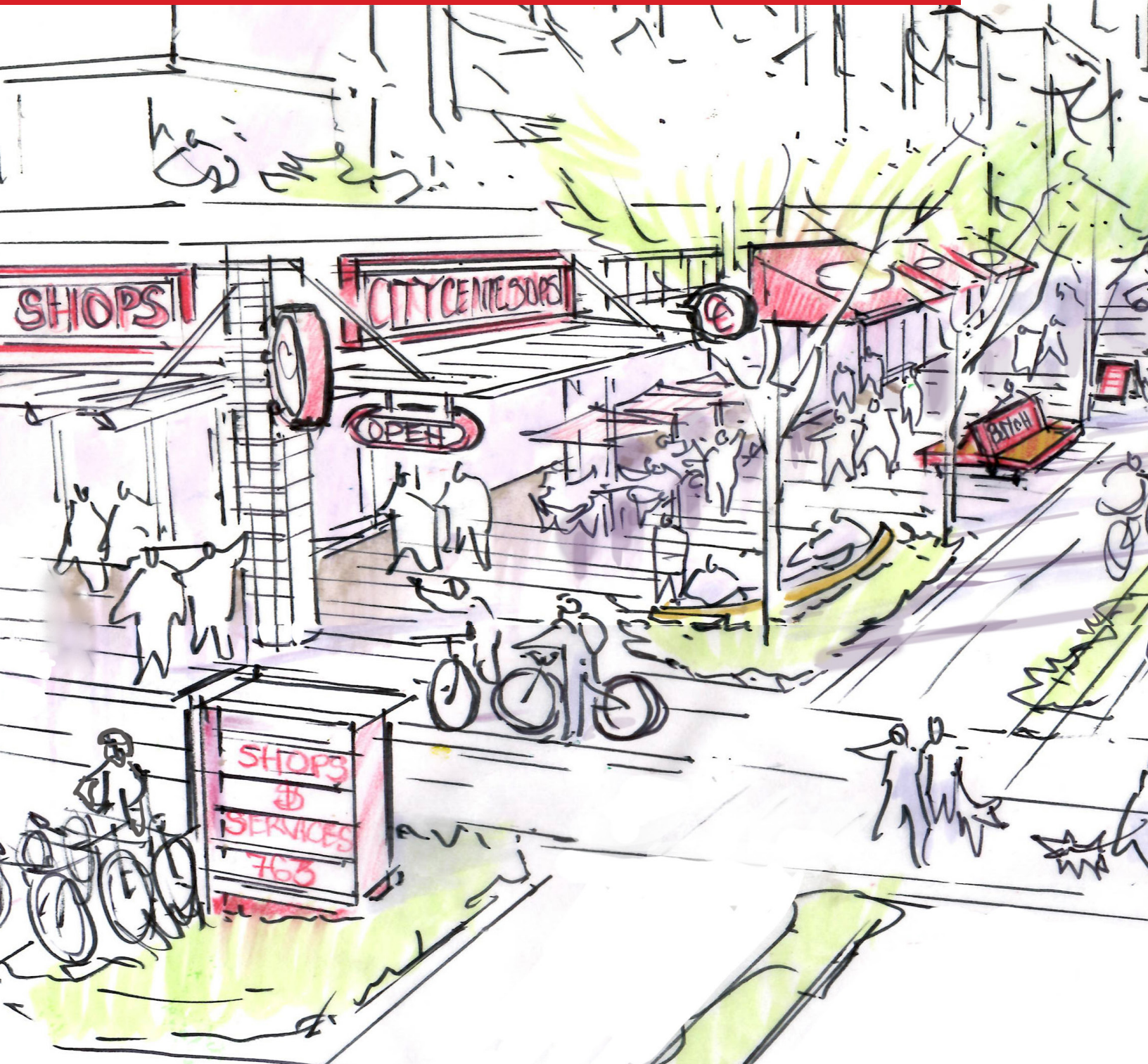


Table of Contents

Administration 1

Includes the intent of the bylaw, bylaw definitions, and interpretation statements to administer the bylaw.

1.1	Citation	1
1.2	Intent	1
1.3	Definitions	1
1.4	Interpretation	14
1.5	Figures	14
1.6	Severability	14
1.7	Repeals	14

Application 15

Includes regulations about the scope of the bylaw.

2.1	Scope	15
2.2	Compliance	15
2.3	Prohibited Signs	15
2.4	Permit Requirement	15
2.5	Non-Conforming Signs	16

General Regulations 17

Includes regulations that apply to all signs regulated by the bylaw.

3.1	General Prohibitions	17
3.2	Signs Incorporating Multiple Sign Types	17
3.3	Signs on Highways	17
3.4	Third Party Advertising	17
3.5	Illuminated Signs	17
3.6	Changeable Copy	17
3.7	Electronic Copy	18

Signs Not Requiring a Permit 19

Includes signs that are permitted in all sign districts and do not require a permit, provided they comply with the bylaw and other applicable regulations.

4.1	Signs Not Requiring a Permit	19
4.2	Compliance with Other Requirements	19

4.3	Address, Commemorative, or Public Information Signs	19
4.4	Agricultural Local Product Signs	19
4.5	Banner Signs	19
4.6	Community Activity Signs	20
4.7	Construction Project Signs	20
4.8	Contractor Identification Signs	20
4.9	Directional Signs	20
4.10	Home Occupation Signs	21
4.11	Identification Signs	21
4.12	Promotional Signs	21
4.13	Real Estate Directional Signs	21
4.14	Real Estate Signs	22
4.15	Sandwich Board Signs	22
4.16	Window Signs	22

Sign Districts 23

Includes a description and map of the three sign districts in Abbotsford.

5.1	Sign Districts	23
5.2	Sign District Reference	23

Mixed Use Centres Sign District 25

Includes regulations specific to signs in the Mixed Use Centres Sign District.

6.1	Application	25
6.2	Permitted Signs	26
6.3	Sign Design	26
6.4	Sign Materials	26
6.5	Awning Signs	26
6.6	Canopy Signs	27
6.7	Drive Through Menu Board Signs	27
6.8	Electronic Message Board Signs	27
6.9	Facade Signs	28
6.10	Freestanding Signs	29
6.11	Marquee Signs	29
6.12	Mural Signs	29
6.13	Projecting Signs	29
6.14	Service Station Canopy Signs	30
6.15	Suspended Signs	30

Historic Downtown Sign District 31

Includes regulations specific to signs in the Historic Downtown Sign District.

7.1	Application	31
7.2	Permitted Signs	31
7.3	Sign Design	32
7.4	Sign Colours	32
7.5	Sign Materials	32
7.6	Awning Signs	32
7.7	Canopy Signs	33
7.8	Facade Signs	33
7.9	Freestanding Signs	33
7.10	Marquee Signs	34
7.11	Mural Signs	34
7.12	Projecting Signs	34
7.13	Service Station Canopy Signs	35
7.14	Suspended Signs	35

Municipal Sign District 36

Includes regulations specific to signs in the Municipal Sign District.

8.1	Application	36
8.2	Permitted Signs	36
8.3	Sign Design	36
8.4	Agricultural Market Signs	36
8.5	Awning Signs	36
8.6	Canopy Signs	37
8.7	Drive Through Menu Board Signs	37
8.8	Electronic Message Board Signs	37
8.9	Facade Signs	38
8.10	Freestanding Signs	39
8.11	Marquee Signs	39
8.12	Mural Signs	39
8.13	Projecting Signs	39
8.14	Service Station Canopy Signs	40
8.15	Suspended Signs	40

Permits 41

Includes regulations about the sign permit application process.

9.1	Application for Permit	41
9.2	Drawings and Specifications	41
9.3	Highway Use Permit	42
9.4	Provincial Electrical Permit	42
9.5	Refusal of Permit	42

9.6	Expiry of Permit	42
9.7	Cancellation of Permit	42
9.8	Required Inspections	42
9.9	Notice for Inspections	43
9.10	Stop Work Order	43
9.11	Tampering with a Stop Work Order	43

Construction and Maintenance 44

Includes regulations about the construction and maintenance of signs.

10.1	Sign Construction	44
10.2	Electrical Wiring	44
10.3	Sign Maintenance	44
10.4	Removal or Copy Change of Signs	44

Enforcement 45

Includes regulations about the enforcement of the bylaw.

11.1	Power of Entry	45
11.2	Offences	45
11.3	Sign Removal	45
11.4	Sign Reclamation	45
11.5	Sign Disposal	45

Bylaw No. XXXX-2023

Pursuant to Section 526 of the Local Government Act and Sections 8(4) and 65 of the Community Charter, the COUNCIL OF THE CITY OF ABBOTSFORD, in open meeting assembled, enacts as follows:

**Part 1
Administration****1.1 Citation**

This bylaw may be cited as the “Abbotsford Sign Bylaw.”

1.2 Intent

The intent of this bylaw is to:

- (a) support local commercial activity through the identification of businesses and wayfinding;
- (b) ensure new signs are aligned with the Official Community Plan;
- (c) encourage signs that incorporate high standards of design and minimize light pollution;
- (d) regulate signs to ensure and maintain public safety; and
- (e) prevent sign proliferation and visual clutter to ensure the effectiveness of signs and enhance the public realm.

1.3 Definitions

In this bylaw, unless the context otherwise requires:

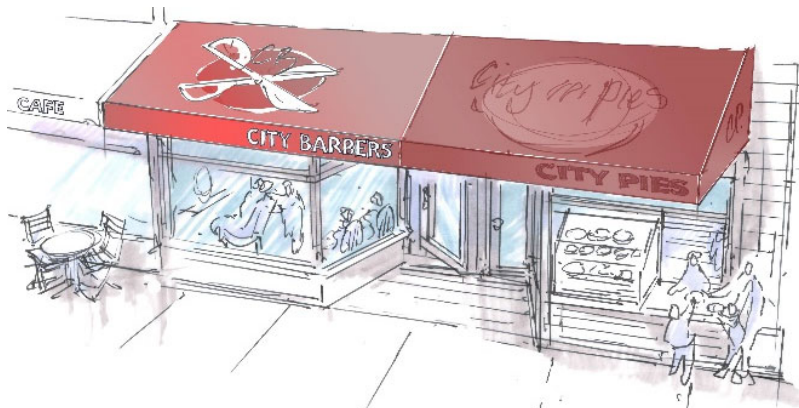
Agricultural Local Product Sign means a sign that advertises agricultural products for sale, that are produced by a farm operation operating on the lot where the sign is located.

Agricultural Market Sign means a sign that advertises a business or activity where agricultural products are the primary commodity for sale.

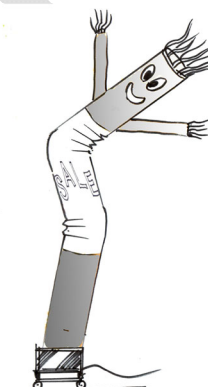
Awning means a fixed or retractable structure, projecting from a building face, consisting of fabric, sheet metal, or other flexible material on a frame.

Awning Sign

means a sign applied, attached, or painted to the surface of an awning, that does not project from the surface of the awning.

***Balloon Sign***

means a sign or other advertising device inflated by air.



Banner Sign

means a sign made of nylon, canvas, vinyl, or similar flexible material, that is not adhered to a rigid backing.

***Building***

means any structure constructed, used, or intended for supporting or sheltering any use or occupancy.

Building Code

means the current edition of the *British Columbia Building Code*, as amended.

Building Face

means all individual wall areas of a building that face the same direction.

Building Frontage Zone

means a space within the front or exterior side setback of a building, that does not interfere with pedestrian or vehicular movement.

Building Official

has the same meaning as in the [Building Bylaw](#).

Bylaw Enforcement Officer

has the same meaning as in the [Bylaw Enforcement Bylaw](#).

Canopy

means a rigid, roofed structure, projecting from a building face, that is attached to and entirely supported by the building.

Canopy Sign

means a sign that is applied, attached, or constructed on a canopy.

Changeable Copy means copy that can be changed using detachable letters, characters, numbers, or graphics.

City means the City of Abbotsford.

Clearance means the vertical distance between the lowest point of a sign and grade.

Community Activity Sign means a temporary sign that advertises a public event, including a cultural, institutional, or recreational event, farmers' market, or charitable campaign.

Construction Project Sign means a temporary sign displayed on a construction or development site, that advertises the construction or development project taking place, and may identify the major participants in the project.



Contractor Identification Sign means a temporary sign displayed on a construction or development site, that identifies a contractor involved in the construction or development project, including architects, builders, developers, engineers, or financiers.

Copy means the letters, characters, symbols, numbers, or graphics that make up the message on a sign.

Copy Area means the smallest area, measured in square metres, that encompasses all of the copy on a sign.

Directional Sign means a sign indicating the name and direction to a business, place, service, or event.

Drive Through Menu Board Sign

means a sign that displays information about the food items and beverages sold at a drive through restaurant, and may contain electronic copy.

Electronic Copy

means copy that is generated, displayed, or changed using electronic screens, computer video monitors, liquid crystal displays (LCD), light emitting diode (LED) displays, or any other electronic, computer generated, or digital technology.

***Electronic Message Board Sign***

means a sign that contains electronic copy, excluding a drive through menu board sign.

Facade Sign

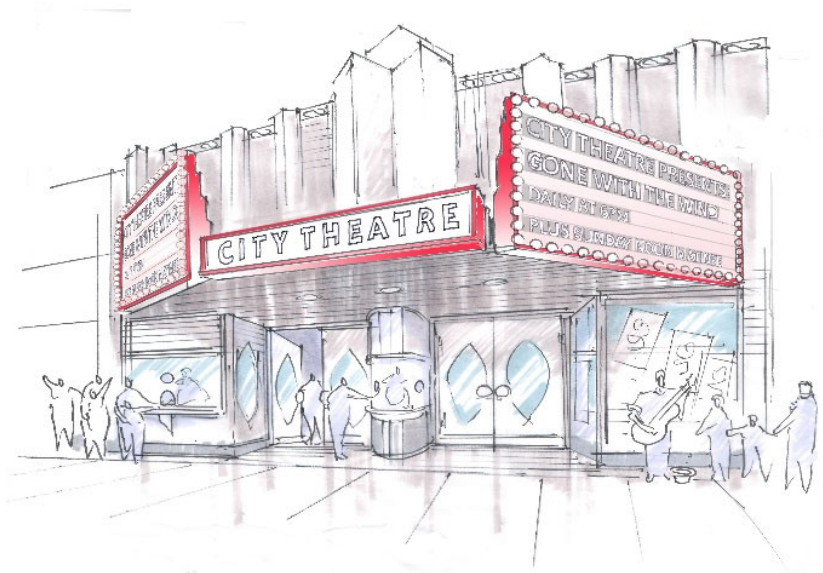
means a sign that is applied, attached, inscribed, or mounted to a building face, that is on a plane parallel to the building face.



<i>Face</i>	means one side of a sign where copy may be placed.
<i>Freestanding Sign</i>	means a sign that is self-supporting, separate and independent from a building, and permanently anchored to the ground.
<i>Frontage</i>	means the length of a building, lot, or premises, that abuts or faces a highway, excluding a lane.
<i>Furnishing Zone</i>	means the area between a road and the pedestrian movement zone, where street furniture including benches, bicycle racks, garbage containers, and trees may be located.
<i>Grade</i>	means the average elevation of the finished ground surface directly below a sign.
<i>Handheld Advertising Sign</i>	means a sign supported or manipulated by a person, that advertises an event, business, or promotion.
<i>Height</i>	means the vertical distance from grade to the uppermost point of a sign.
<i>Highway</i>	means any public road allowance, including a lane, but does not include a private right-of-way on private property.
<i>Home Occupation Sign</i>	means a sign advertising a permitted Home Occupation – Level 2, Home Occupation – Level 3, or Home Occupation – Level 4, in accordance with the Zoning Bylaw .
<i>Identification Sign</i>	means a sign that indicates only the name, address, and number of a building, organization, or person, or a business, service, or activity conducted in the building.
<i>Illuminated</i>	means the intentional lighting of a sign by artificial lighting, located on, external to, or internal to the sign.
<i>Lot</i>	means land designated as a separate and distinct parcel on a legally recorded subdivision plan or description filed in the Land Title Office.
<i>Marquee</i>	means a canopy-like structure erected over the entry to a theatre, cinema, or similar use, primarily for the purpose of displaying a sign with event details.

Marquee Sign

means a sign mounted on a marquee.

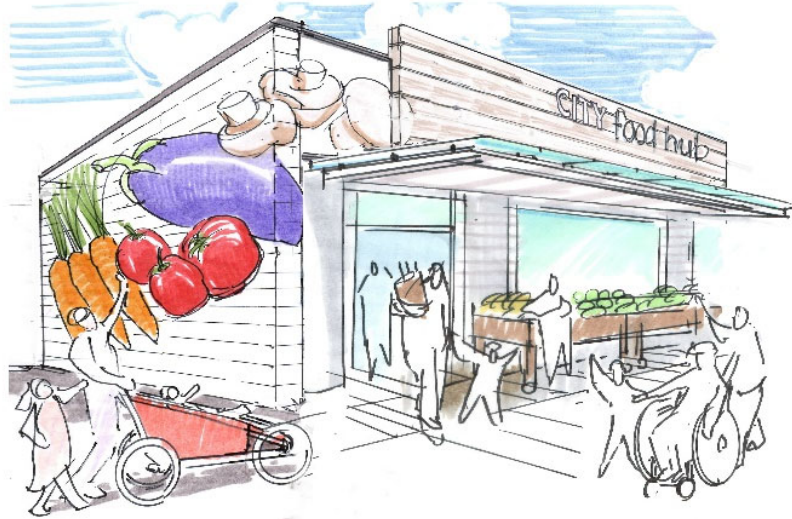
***Monument Sign***

means a freestanding sign, attached to a permanent foundation or mounted on a solid base greater in length and width than the sign, that is not dependent on any pole, post, or similar support.



Mural Sign

means a sign created on the exterior of a building as part of a painted mural, intended to advertise a business, project, activity, or service.

***Official Community Plan***

means the current [Official Community Plan](#) of the City, as amended.

Owner

includes the owner or tenant who occupies a lot or premises where a sign is located, the person named as the permit holder on a permit, and the owner, manufacturer, or installer of a sign.

Pedestrian Movement Zone

means the area of a highway intended for pedestrian movement, including a sidewalk, where pedestrians travel and access destinations along the highway.

Permit

means an authorization, issued on a prescribed form by a Building Official, to erect, place, display, alter, or move a sign.

Pole Sign

means a freestanding sign, supported by one or more poles.

***Portable Sign***

means a sign not permanently attached to a building, structure, or the ground, that can be readily moved from place to place, excluding a sandwich board sign.

Poster

means a sign made of paper or paper-like materials.

Premises

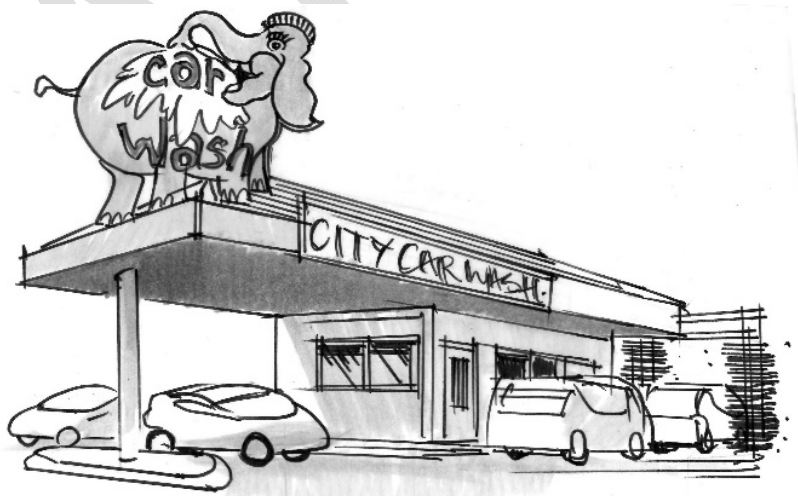
means a lot, building, or portion thereof, that is occupied by a single owner or tenant.

Projecting Sign

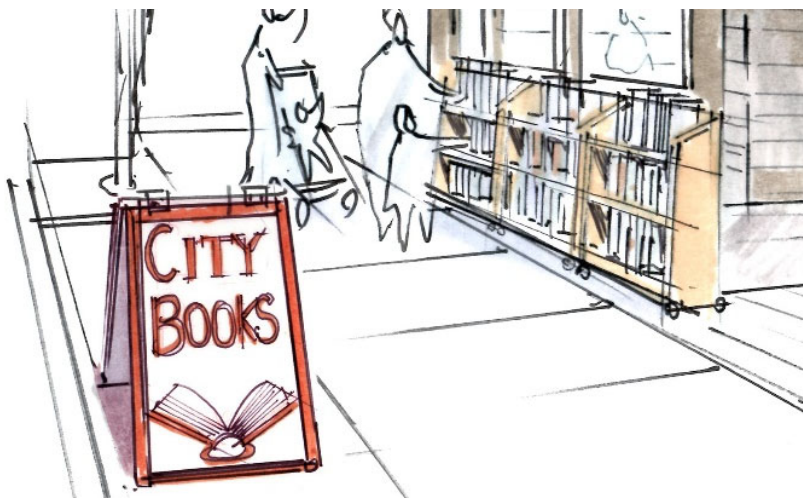
means a sign that is attached to, projects from, and entirely supported by a building face.



<i>Promotional Sign</i>	means a temporary sign that promotes the buying or selling of products and services or announces the opening of a new business.
<i>Provincial Electrical Permit</i>	means an authorization from the Province of British Columbia to carry out electrical work.
<i>Real Estate Directional Sign</i>	means a temporary sign providing directions to an open house event being held for a real estate listing.
<i>Real Estate Sign</i>	means a temporary sign indicating that the premises on which the sign is located is for sale, lease, or rent.
<i>Roof</i>	means the top enclosure of a building.
<i>Roofline</i>	means the line where the wall of a building intersects with the roof of the building.
<i>Roof-Mounted Sign</i>	means a sign mounted on the roof of a building.



Sandwich Board Sign means a temporary sign, consisting of two flat panels attached or hinged at one end, which is self-supporting, and is not affixed to the ground, a building, or vehicle.

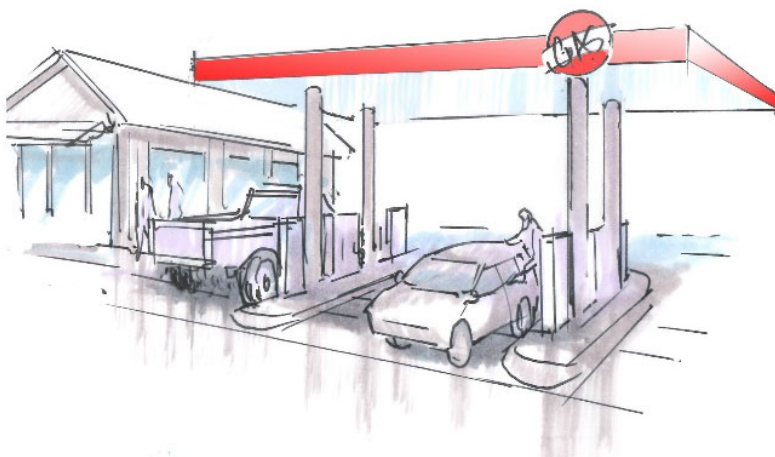


Service Station Canopy

means a permanent structure intended to provide lighting and shelter to the pump islands of a service station.

Service Station Canopy Sign

means a sign attached, applied, or mounted to the side of a service station canopy.



Sign

means any visual medium used to attract attention or convey information of any kind by way of words, numbers, pictures, or graphics, provide direction, information, identification, or advertisement, or promote a product, business, activity, service, or idea.

Sign Area

means the total surface area, measured in square metres, within the outer edge of the frame or border of a sign, except that where the sign has no frame, border, or background, sign area means the total area within the shortest perimeter surrounding the copy.

Stake Sign

means a sign secured to the ground using one or more stakes.

***Suspended Sign***

means a sign that is suspended from and located entirely under an awning, canopy, or similar structure.

***Temporary Sign***

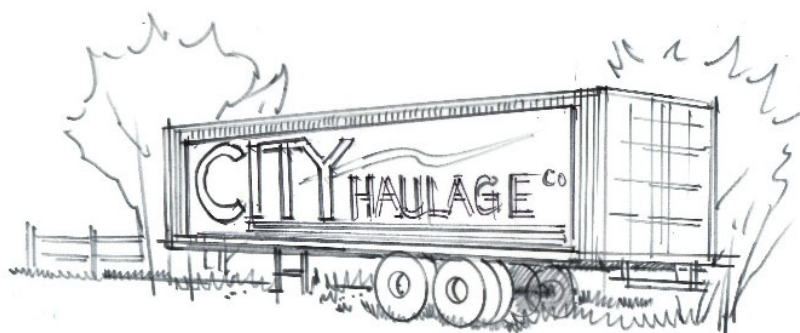
means a sign that is not permanently attached to a structure or building and is erected for a specified period of time.

Third Party Advertising

means copy that advertises or directs attention to anything other than an activity, business, product, or service, that is conducted, produced, or offered on the lot where the sign is located.

***Vehicle-Mounted Sign***

means a sign attached, applied, mounted, or placed on a vehicle or trailer, where the principal purpose of the vehicle or trailer is to serve as a sign or sign support structure.



Window Sign

means a sign that is applied, attached, or displayed in or on a window, but does not include a window display of products available on the premises.

***Zoning Bylaw***

means the City's current [Zoning Bylaw](#), as amended.

1.4 Interpretation

The [Interpretation Bylaw](#) applies to this bylaw.

1.5 Figures

The figures, images, and editorial notes in this bylaw are for illustrative purposes only, and are not regulations or requirements of this bylaw.

1.6 Severability

A decision by a court that any part of this bylaw is illegal, void, or unenforceable severs that part from this bylaw, and is not to affect the balance of this bylaw.

1.7 Repeals

Abbotsford Sign Bylaw No. 1022-2001 is repealed.

Part 2 Application

2.1 Scope

This bylaw applies to all signs within the City, except for:

- (a) notices issued by the government of Canada, government of British Columbia, a Court, the City, or Abbotsford School District;
- (b) traffic control devices provided for in the [Motor Vehicle Act](#);
- (c) signs erected by the City for municipal purposes;
- (d) signs erected by the government of British Columbia for highway purposes;
- (e) election signs provided for in the [Election Sign Bylaw](#);
- (f) signs required by law or City bylaw;
- (g) the Flag of Canada, Flag of British Columbia, and flags and emblems of civic or non-profit societies, educational, or religious organizations;
- (h) signs authorized by the City on property owned or leased by the City, including for third party advertising, on benches, or in parks;
- (i) signs related to a special event issued a [Special Event Permit](#) by the City, provided the signs are erected no more than 24 hours before the event and removed no later than 24 hours after the event; and
- (j) signs depicting danger, hazard, or other safety conditions erected by an individual authorized by a public agency in the performance of a public duty.

2.2 Compliance

A sign must not be erected, placed, displayed, altered, or moved unless it complies with the provisions of this bylaw and all other applicable bylaws.

2.3 Prohibited Signs

Signs that are not specifically permitted by this bylaw are prohibited. Without restricting the generality of the foregoing, the following sign types are specifically prohibited:

- (a) balloon signs;
- (b) handheld advertising signs;
- (c) poster signs;
- (d) roof-mounted signs; and
- (e) vehicle-mounted signs.

2.4 Permit Requirement

A permit is required:

- (a) to erect any sign, except those signs listed in Part 4 of this bylaw; and
- (b) to change the copy of a sign, except those signs listed in Part 4 of this bylaw, where the change of copy alters the attachments, structure, or supports of the sign.

2.5 Non-Conforming Signs

Where a sign is lawfully in existence at the time of adoption of this bylaw, but does not conform to this bylaw, the sign may be maintained and the copy of the sign may be changed, provided that there is no greater contravention of this bylaw, but the sign must not be reconstructed or moved, except in conformance to this bylaw.

Part 3 General Regulations

3.1 General Prohibitions

Except as otherwise provided in this bylaw, a sign must not:

- (a) obstruct or interfere with the visibility of a traffic control device, or the visibility from one highway to another;
- (b) obstruct or interfere with the entrance, exit, fire escape, natural lighting, air intake, or ventilation of a building;
- (c) emit sound or noise;
- (d) obstruct or interfere with the flow of pedestrian or vehicle traffic;
- (e) swing, move, or rotate; or
- (f) display flashing, blinking, or intermittent lights or illumination.

3.2 Signs Incorporating Multiple Sign Types

In the case of a sign that incorporates more than one sign type, the regulations for each particular sign type must be applied to the portion of the sign to which they pertain.

3.3 Signs on Highways

No sign may be located on or over a highway, except where a highway use permit is issued pursuant to the [*Street and Traffic Bylaw*](#).

3.4 Third Party Advertising

Except as otherwise provided in this bylaw, a sign may not contain third party advertising.

3.5 Illuminated Signs

Except as otherwise provided in this bylaw, a sign may be illuminated, provided that the sign:

- (a) is not illuminated from below; and
- (b) is equipped with a shield directing light downward, if the sign is externally illuminated.

3.6 Changeable Copy

Except as otherwise provided in this bylaw, a sign may contain changeable copy, provided that:

- (a) the copy area of the changeable copy is no greater than 75% of the sign area; and
- (b) each instance of copy change is conducted manually, not automatically.

3.7 Electronic Copy

Except as otherwise provided in this bylaw, a sign may not contain electronic copy.

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Part 4

Signs Not Requiring a Permit

4.1 Signs Not Requiring a Permit

Signs listed in Part 4 of this bylaw do not require a permit and are permitted in all sign districts, except as otherwise provided in this bylaw.

4.2 Compliance with Other Requirements

Signs that do not require a permit:

- (a) must comply with all applicable regulations under this or any other bylaw; and
- (b) may require electrical, building, or other permits.

4.3 Address, Commemorative, or Public Information Signs

A permit is not required for:

- (a) a sign listing only the building number, civic address, or street name of a premises;
- (b) a commemorative plaque or cornerstone; or
- (c) a sign providing information or a warning related to safety, security, parking restrictions, or public access, that has a sign area no greater than 0.2 m² per face.

4.4 Agricultural Local Product Signs

A permit is not required for an agricultural local product sign, that:

- (a) is located outside the City's Urban Development Boundary;
- (b) has a sign area no greater than 3.0 m², provided that the combined sign area of all agricultural local product signs on the lot is no greater than 3.0 m²; and
- (c) is no more than 2.5 m in height.

4.5 Banner Signs

A permit is not required for a banner sign, that:

- (a) has a vertical dimension at least twice the width of the banner;
- (b) is secured perpendicular to a building face; and
- (c) has a sign area no greater than 3.0 m², provided that the combined sign area of all banner signs on the building face is no greater than 3.0 m².

4.6 Community Activity Signs

A permit is not required for a community activity sign, that:

- (a) is limited to 4 signs for each activity, provided that the signs are not located on the same lot frontage;
- (b) has a sign area no greater than 3.0 m² per face;
- (c) is erected no more than 60 days prior to the activity;
- (d) is removed no more than 7 days after the conclusion of the activity;
- (e) may contain third party advertising; and
- (f) is not internally illuminated.

4.7 Construction Project Signs

A permit is not required for a construction project sign, that:

- (a) has a sign area no greater than 3.0 m² per face, except that in the case of a single detached dwelling or duplex, the maximum sign area is 0.6 m² per face; and
- (b) is removed no later than 1 month following the approved final inspection, or in the case of a subdivision, upon the initial sale of all of the lots.

4.8 Contractor Identification Signs

A permit is not required for a contractor identification sign, that:

- (a) has a sign area no greater than 1.5 m² per face, except that in the case of a single detached dwelling or duplex, the maximum sign area is 0.2 m² per face; and
- (b) is removed no more than 14 days following the approved final inspection of the project.

4.9 Directional Signs

A permit is not required for a directional sign, that:

- (a) has a sign area no greater than 0.6 m² per face;
- (b) is no more than 1.2 m in height; and
- (c) may contain third party advertising, where the sign:
 - (i) is located outside the City's Urban Development Boundary;
 - (ii) provides directions to a lot in the City where agricultural products are sold that were produced by a farm operation operating on that lot;
 - (iii) is limited to 2 signs for each lot to which directions are provided; and
 - (iv) is removed no later than 14 days after products are no longer sold on the lot to which directions are provided.

4.10 Home Occupation Signs

A permit is not required for a home occupation sign, that:

- (a) is a freestanding sign;
- (b) is limited to 1 sign on each lot;
- (c) has a sign area no greater than 0.4 m², in the case of a Home Occupation – Level 2, or 1.2 m², in the case of a Home Occupation – Level 3 or 4;
- (d) has a height no greater than 1.5 m; and
- (e) is not illuminated.

4.11 Identification Signs

A permit is not required for an identification sign, that:

- (a) is limited to 1 sign for each premises;
- (b) has a sign area no greater than 0.6 m² per face;
- (c) is no greater than 1.5 m in height, where the sign is freestanding; and
- (d) is not internally illuminated.

4.12 Promotional Signs

A permit is not required for a promotional sign, that:

- (a) is a banner sign, portable sign, stake sign, or window sign;
- (b) is limited to 1 sign for each premises;
- (c) in the case of a banner sign:
 - (i) has a sign area no greater than 3.0 m² per face;
- (d) in the case of a portable sign:
 - (i) has a sign area no greater than 3.0 m² per face; and
 - (ii) is no more than 1.5 m in height;
- (e) in the case of a stake sign:
 - (i) has a sign area no greater than 0.6 m² per face; and
 - (ii) is no more than 1.5 m in height;
- (f) in the case of a window sign:
 - (i) has a sign area no greater than 1.2 m² per face;
- (g) may be displayed for no more than 90 days in a calendar year; and
- (h) is not backlit or internally illuminated.

4.13 Real Estate Directional Signs

A permit is not required for a real estate directional sign, that:

- (a) is limited to 2 signs for each open house event;
- (b) has a sign area no greater than 0.6 m² per face;

- (c) is no more than 1.2 m in height;
- (d) is erected no more than 1 hour prior to the start of the open house event and removed no more than 1 hour after the conclusion of the open house event; and
- (e) may contain third party advertising.

4.14 Real Estate Signs

A permit is not required for a real estate sign, that:

- (a) is limited to one 1 sign on each frontage of a premises;
- (b) has no more than 2 faces;
- (c) has a sign area no greater than 1.5 m² per face, except that where the frontage is greater than 100.0 m in length, the sign area may be increased to no more than 3.0 m² per face;
- (d) is removed no more than 14 days after the property being advertised is sold, leased, or rented; and
- (e) is not backlit or internally illuminated.

4.15 Sandwich Board Signs

A permit is not required for a sandwich board sign, that:

- (a) is limited to 1 sign for each premises;
- (b) where located at the front of a building, is located in the building frontage zone, or otherwise the furnishing zone, maintaining a clear pedestrian movement zone;
- (c) has a sign area no greater than 0.6 m² per face; and
- (d) is removed when the premises are not open for business.

4.16 Window Signs

A permit is not required for a window sign, that:

- (a) has a sign area no greater than 25% of the total area of the window on which the sign is located.

Part 5 Sign Districts

5.1 Sign Districts

For the purposes of this bylaw, the City is divided into 3 sign districts, that provide specific regulations for signs in different areas of the City, as provided below and illustrated in Figure 5.1:

- (a) the Mixed Use Centres Sign District (Part 6) includes all lands designated Urban Centre, Neighbourhood Centre, or Institutional Complex in the Official Community Plan, and all lands subject to the City Centre Neighbourhood Plan or UDistrict Neighbourhood Plan in the Official Community Plan;
- (b) the Historic Downtown Sign District (Part 7) includes all lands subject to the Historic Downtown Neighbourhood Plan in the Official Community Plan; and
- (c) the Municipal Sign District (Part 8) includes all lands not in the Mixed Use Centres Sign District or Historic Downtown Sign District.

5.2 Sign District Reference

Refer to:

- (a) Part 4, for regulations specific to signs that are permitted in all sign districts and do not require a permit;
- (b) Part 6, for regulations specific to signs in the Mixed Use Centres Sign District;
- (c) Part 7, for regulations specific to signs in the Historic Downtown Sign District; and
- (d) Part 8, for regulations specific to signs in the Municipal Sign District.

Part 6 Mixed Use Centres Sign District

Projecting Sign

See 6.13

Suspended Sign

See 6.15

Facade Sign

See 6.9

Awning Sign

See 6.5



Sandwich Board Sign

See 4.15

Window Sign

See 4.16

Figure 6.1: Example of Signs in the Mixed Use Centres Sign District

6.1 Application

The Mixed Use Centres Sign District includes all lands in the City that are designated Urban Centre, Neighbourhood Centre, or Institutional Complex in the Official Community Plan, and all lands subject to the City Centre Neighbourhood Plan or UDistrict Neighbourhood Plan in the Official Community Plan.

6.2 Permitted Signs

Signs listed in Part 4 and Part 6 of this bylaw and that comply with this bylaw are permitted in the Municipal Sign District.

6.3 Sign Design

In the Mixed Use Centres Sign District, signs are encouraged to be directly integrated into building facades and architecturally consistent with associated buildings.

6.4 Sign Materials

Signs permitted under Part 6 must be composed of contemporary, durable materials, including but not limited to:

- (a) aluminum;
- (b) aluminum composite material;
- (c) fabric;
- (d) finished concrete;
- (e) polycarbonate; and
- (f) treated wood.

Signs permitted under Part 6 may not be predominately composed of temporary, unfinished materials, including but not limited to:

- (a) coroplast;
- (b) particleboard; and
- (c) untreated wood or plywood.

6.5 Awning Signs

An awning sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the awning, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the exterior surface area of the awning;
- (d) has a clearance of at least 2.5 m;
- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) is not backlit or internally illuminated.

6.6 Canopy Signs

A canopy sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the canopy, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the canopy;
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (g) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

6.7 Drive Through Menu Board Signs

A drive through menu board sign is permitted, that:

- (a) is limited to 2 signs per drive through aisle;
- (b) is located at the entrance to or side of and facing a drive through aisle;
- (c) has a sign area no greater than 3.0 m² per face; and
- (d) is no more than 2.0 m in height.

6.8 Electronic Message Board Signs

An electronic message board sign is permitted, that:

- (a) is a canopy sign, facade sign, freestanding sign, or marquee sign;
- (b) is limited to 1 sign for each premises;
- (c) in the case of a canopy sign or marquee sign:
 - (i) is located on the first storey of the building;
 - (ii) has a sign area no greater than 1.0 m² per linear metre of the length of the canopy or marquee, to a maximum of 5.0 m², provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
 - (iii) does not project further than 1.0 m above the canopy or 0.3 m from the side of the canopy or marquee;
 - (iv) has a clearance of at least 2.5 m; and
 - (v) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign;
- (d) in the case of a facade sign:

- (i) has a sign area no greater than 1.0 m² per linear metre of the length of the building face, to a maximum of 5.0 m², provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (ii) does not project further than 0.3 m from the building face;
- (iii) has a clearance of at least 2.5 m; and
- (iv) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign;
- (e) in the case of a freestanding sign:
 - (i) is a monument sign;
 - (ii) is at least 50.0 m from any other freestanding sign on the same lot;
 - (iii) has a sign area no greater than 3.0 m² per face; and
 - (iv) is no more than 3.0 m in height, with a base no more than 1.0 m in height;
- (f) is at least 15.0 m from a traffic control signal;
- (g) is at least 30.0 m from a dwelling unit facing the copy of the sign;
- (h) is deactivated when the business being advertised is not open for business, or otherwise between the hours of 10:00 pm and 7:00 am, where the sign is within 60.0 m of a dwelling unit facing the copy area of the sign;
- (i) does not change copy more frequently than once per 10 seconds;
- (j) does not include special effects or transitions, including but not limited to scrolling, flashing, animation, or moving text and pictures;
- (k) is equipped with an ambient light sensor that automatically adjusts the luminance of the sign;
- (l) does not increase the level of ambient light on an adjacent highway or lot by more than 3.0 lux; and
- (m) defaults to a black screen, if the sign malfunctions.

6.9 Facade Signs

A facade sign is permitted, that:

- (a) has a sign area no greater than 1.0 m² per linear metre of the length of the building face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (b) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (c) has a clearance of at least 2.5 m, where the sign projects further than 15.0 cm from the building face;
- (d) does not project further than 30.0 cm from the building face;
- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

6.10 Freestanding Signs

A freestanding sign is permitted, that:

- (a) is a monument sign;
- (b) is limited to 1 sign on each frontage of a lot, except that where the length of a frontage is greater than 50.0 m, an additional sign may be permitted on that frontage, for each additional 50.0 m of frontage or portion thereof;
- (c) is not within 50.0 m of another freestanding sign on the same lot;
- (d) has a sign area no greater than 3.0 m² per face;
- (e) has a copy area no greater than 50% of the sign area per face;
- (f) is no more than 3.0 m in height, with a base no more than 1.0 m in height; and
- (g) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

6.11 Marquee Signs

A marquee sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the marquee, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the marquee; and
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign.

6.12 Mural Signs

A mural sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is consistent with the City's Public Art Policy and Program;
- (c) is applied at the same time as the mural, using the same method of application and type and quality of materials as the mural;
- (d) is removed with the mural, if the mural is removed;
- (e) has a sign area no greater than 10% of the total area of the mural; and
- (f) is not backlit or internally illuminated.

6.13 Projecting Signs

A projecting sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 7.5 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a copy area no greater than 50% of the sign area per face;
- (f) has a clearance of at least 2.5 m;
- (g) has a distance no greater than 0.3 m between the sign and building face; and
- (h) does not project further than 1.5 m from the building face;
- (i) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (j) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

6.14 Service Station Canopy Signs

A service station canopy sign is permitted, that:

- (a) is limited to 1 sign per side of a service station canopy;
- (b) has a vertical dimension no greater than 2.0 m and horizontal dimension no greater than 20% of the length of the side of the service station canopy;
- (c) has no copy other than the name and logo of the service station; and
- (d) does not project further than 0.6 m from the limits of the service station canopy.

6.15 Suspended Signs

A suspended sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 0.5 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a clearance of at least 2.5 m;
- (f) has a distance no greater than 0.3 m between the sign and building face;
- (g) does not project further than 1.5 m from the building face;
- (h) does not extend beyond the edges of the awning, canopy, or similar feature under which the sign is suspended; and
- (i) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

Part 7 Historic Downtown Sign District

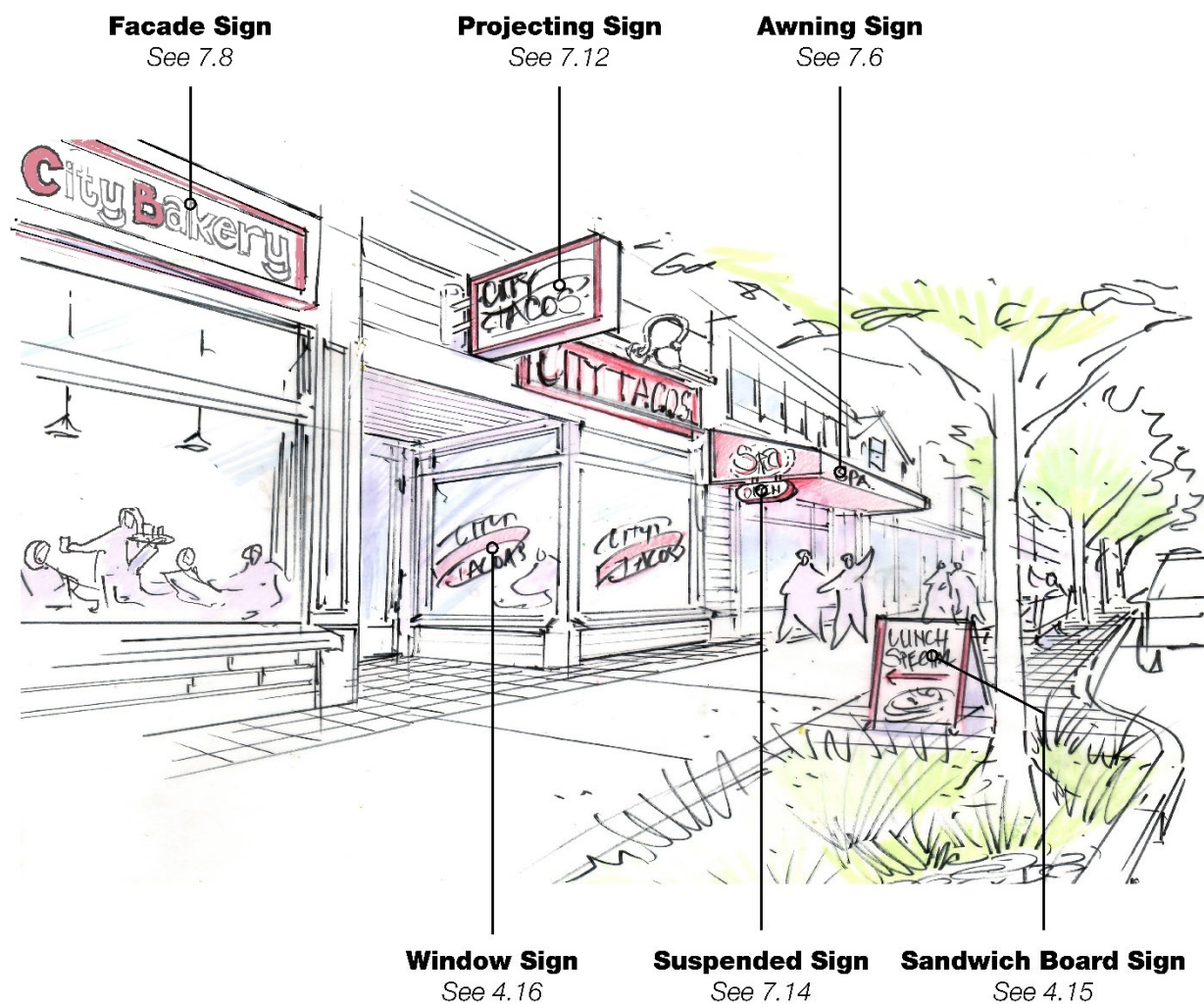


Figure 7.1: Example of Signs in the Historic Downtown Sign District

7.1 Application

The Historic Downtown Sign District includes all lands in the City that are subject to the Historic Downtown Neighbourhood Plan.

7.2 Permitted Signs

Signs listed in Part 4 and Part 7 of this bylaw and that comply with this bylaw are permitted in the Historic Downtown Sign District.

7.3 Sign Design

In the Historic Downtown Sign District, signs are encouraged to be directly integrated into building facades and architecturally consistent with associated buildings.

Where an awning sign is applied to an awning, the awning may not include vinyl or translucent fabrics or feature quarter roll, bubble, domed, or curved shapes.

7.4 Sign Colours

Sign colours must reflect the historic character and visual style of the district, and are encouraged to be drawn from the following:

- (a) Vancouver Heritage Foundation True Colours Palette;
- (b) Benjamin Moore Historical Collections; or
- (c) Sherwin Williams Historic Collection.

7.5 Sign Materials

Signs permitted under Part 7 must be composed of durable, traditional materials, including but not limited to:

- (a) cast iron;
- (b) gilding;
- (c) goldleaf;
- (d) paint;
- (e) porcelain enamel; and
- (f) treated wood.

Signs permitted under Part 7 may not be predominately composed of temporary, unfinished materials, including but not limited to:

- (a) coroplast;
- (b) particleboard; and
- (c) untreated wood or plywood.

7.6 Awning Signs

An awning sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the awning, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the exterior surface area of the awning;

- (d) has a clearance of at least 2.5 m;
- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) is not backlit or internally illuminated.

7.7 Canopy Signs

A canopy sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the canopy, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the canopy;
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (g) is not backlit or internally illuminated.

7.8 Facade Signs

A facade sign is permitted, that:

- (a) has a sign area no greater than 1.0 m² per linear metre of the length of the building face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (b) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (c) has a clearance of at least 2.5 m, where the sign projects further than 15.0 cm from the building face;
- (d) does not project further than 30.0 cm from the building face;
- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) is not backlit or internally illuminated.

7.9 Freestanding Signs

A freestanding sign is permitted, that:

- (a) is a monument sign;
- (b) is limited to 1 sign on each frontage of a lot, except that where the length of a frontage is greater than 50.0 m, an additional sign may be permitted on that frontage, for each additional 50.0 m of frontage or portion thereof;

- (c) is not within 50.0 m of another freestanding sign on the same lot;
- (d) has a sign area no greater than 3.0 m² per face;
- (e) has a copy area no greater than 50% of the sign area per face;
- (f) is no more than 3.0 m in height, with a base no more than 1.0 m in height; and
- (g) is not backlit or internally illuminated.

7.10 Marquee Signs

A marquee sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the marquee, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the marquee; and
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign.

7.11 Mural Signs

A mural sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is consistent with the City's Public Art Policy and Program;
- (c) is applied at the same time as the mural, using the same method of application and type and quality of materials as the mural;
- (d) is removed with the mural, if the mural is removed;
- (e) has a sign area no greater than 10% of the total area of the mural; and
- (f) is not backlit or internally illuminated.

7.12 Projecting Signs

A projecting sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 3.0 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a copy area no greater than 50% of the sign area per face;

- (f) has a clearance of at least 2.5 m;
- (g) has a distance no greater than 0.3 m between the sign and building face;
- (h) does not project further than 1.5 m from the building face;
- (i) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (j) is not backlit or internally illuminated.

7.13 Service Station Canopy Signs

A service station canopy sign is permitted, that:

- (a) is limited to 1 sign per side of a service station canopy;
- (b) has a vertical dimension no greater than 2.0 m and horizontal dimension no greater than 20% of the length of the side of the service station canopy;
- (c) has no copy other than the name and logo of the service station;
- (d) does not project further than 0.6 m from the service station canopy; and
- (e) is not backlit or internally illuminated.

7.14 Suspended Signs

A suspended sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 0.5 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a clearance of at least 2.5 m;
- (f) has a distance no greater than 0.3 m between the sign and building face;
- (g) does not project further than 1.5 m from the building face;
- (h) does not extend beyond the edges of the awning, canopy, or similar feature under which the sign is suspended; and
- (i) is not backlit or internally illuminated.

Part 8 Municipal Sign District

8.1 Application

The Municipal Sign District includes all lands in the City that are not in the Mixed Use Centres Sign District or Historic Downtown Sign District.

8.2 Permitted Signs

Signs listed in Part 4 and Part 8 of this bylaw and that comply with this bylaw are permitted in the Municipal Sign District.

8.3 Sign Design

In the Municipal Sign District, signs are encouraged to be directly integrated into building facades and architecturally consistent with associated buildings.

8.4 Agricultural Market Signs

An agricultural market sign is permitted, that:

- (a) is located outside the City's Urban Development Boundary;
- (b) advertises a business in the City that is located no more than 200.0 m from the Trans-Canada Highway or British Columbia Highway 11;
- (c) is limited to 2 signs for each business being advertised, provided that the signs do not face the same direction of highway travel;
- (d) is not located within 1.0 km of an entrance to or exit from the Trans-Canada Highway;
- (e) has a sign area no greater than 3.0 m² per face;
- (f) is no greater than 5.0 m in height; and
- (g) may contain third party advertising.

8.5 Awning Signs

An awning sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the awning, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the exterior surface area of the awning;
- (d) has a clearance of at least 2.5 m;

- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) is not backlit or internally illuminated.

8.6 Canopy Signs

A canopy sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the canopy, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the canopy;
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (g) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

8.7 Drive Through Menu Board Signs

A drive through menu board sign is permitted, that:

- (a) is limited to 2 signs per drive through aisle;
- (b) is located at the entrance to or side of and facing a drive through aisle;
- (c) has a sign area no greater than 3.0 m² per face; and
- (d) is no more than 2.0 m in height.

8.8 Electronic Message Board Signs

An electronic message board sign is permitted, that:

- (a) is a canopy sign, facade sign, freestanding sign, or marquee sign;
- (b) is limited to 1 sign for each premises;
- (c) in the case of a canopy sign or marquee sign:
 - (i) is located on the first storey of the building;
 - (ii) has a sign area no greater than 1.0 m² per linear metre of the length of the canopy or marquee, to a maximum of 5.0 m², provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
 - (iii) does not project further than 1.0 m above the canopy or 0.3 m from the side of the canopy or marquee;
 - (iv) has a clearance of at least 2.5 m; and

- (v) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign;
- (d) in the case of a facade sign:
 - (i) has a sign area no greater than 1.0 m² per linear metre of the length of the building face, to a maximum of 10.0 m², provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
 - (ii) does not project further than 0.3 m from the building face;
 - (iii) has a clearance of at least 2.5 m; and
 - (iv) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign;
- (e) in the case of a freestanding sign:
 - (i) is at least 50.0 m from any other freestanding sign on the same lot;
 - (ii) has a sign area no greater than 5.0 m² per face; and
 - (iii) is no more than 6.0 m in height, with a base no more than 1.0 m in height;
- (f) is at least 15.0 m from a traffic control signal;
- (g) is at least 30.0 m from a dwelling unit facing the copy of the sign;
- (h) is deactivated when the business being advertised is not open for business, or otherwise between the hours of 10:00 pm and 7:00 am, where the sign is within 60.0 m of a dwelling unit facing the copy area of the sign;
- (i) does not change copy more frequently than once per 10 seconds;
- (j) does not include special effects or transitions, including but not limited to scrolling, flashing, animation, or moving text and pictures;
- (k) is equipped with an ambient light sensor that automatically adjusts the luminance of the sign;
- (l) does not increase the level of ambient light on an adjacent highway or lot by more than 3.0 lux; and
- (m) defaults to a black screen, if the sign malfunctions.

8.9 Facade Signs

A facade sign is permitted, that:

- (a) has a sign area no greater than 1.0 m² per linear metre of the length of the building face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (b) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (c) has a clearance of at least 2.5 m, where the sign projects further than 15.0 cm from the building face;
- (d) does not project further than 30.0 cm from the building face;
- (e) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (f) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

8.10 Freestanding Signs

A freestanding sign is permitted, that:

- (a) is limited to 1 sign on each frontage of a lot, except that where the length of a frontage is greater than 50.0 m, an additional sign may be permitted on that frontage, for each additional 50.0 m of frontage or portion thereof;
- (b) is not within 50.0 m of another freestanding sign on the same lot;
- (c) has a sign area no greater than 7.5 m² per face;
- (d) has a copy area no greater than 50% of the sign area per face;
- (e) is no more than 6.0 m in height, with a base no more than 1.0 m in height; and
- (f) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

8.11 Marquee Signs

A marquee sign is permitted, that:

- (a) is located on the first storey of a building;
- (b) has a sign area no greater than 1.0 m² per linear metre of the length of the marquee, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (c) has a copy area no greater than 50% of the sign area, where the sign has a frame, border, or background;
- (d) has a clearance of at least 2.5 m;
- (e) does not project further than 0.3 m from the side of the marquee; and
- (f) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign.

8.12 Mural Signs

A mural sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is consistent with the City's Public Art Policy and Program;
- (c) may include the date of installation of the mural, name of the building, and the name and logo of the principal occupant of the premises;
- (d) is removed with the mural, if the mural is removed;
- (e) has a sign area no greater than 10% of the total area of the mural; and
- (f) is not backlit or internally illuminated.

8.13 Projecting Signs

A projecting sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 7.5 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a copy area no greater than 50% of the sign area per face;
- (f) has a clearance of at least 2.5 m;
- (g) has a distance no greater than 0.3 m between the sign and building face; and
- (h) does not project further than 2.0 m from the building face;
- (i) does not extend above any roofline, balustrade, guardrail, or windowsill immediately above the sign; and
- (j) if backlit or internally illuminated, has an opaque background, such that only the copy of the sign is illuminated.

8.14 Service Station Canopy Signs

A service station canopy sign is permitted, that:

- (a) is limited to 1 sign per side of a service station canopy;
- (b) has a vertical dimension no greater than 2.0 m and horizontal dimension no greater than 20% of the length of the side of the service station canopy;
- (c) has no copy other than the name and logo of the service station; and
- (d) does not project further than 0.6 m from the limits of the service station canopy.

8.15 Suspended Signs

A suspended sign is permitted, that:

- (a) is limited to 1 sign on each building face of a premises;
- (b) is perpendicular to the building face, except that on a corner lot, the sign may be on an angle at the corner of the building;
- (c) has copy on 2 faces;
- (d) has a sign area no greater than 0.5 m² per face, provided that the combined sign area of all signs on the building face is no greater than 1.0 m² per linear metre of the length of the building face;
- (e) has a clearance of at least 2.5 m;
- (f) has a distance no greater than 0.3 m between the sign and building face;
- (g) does not project further than 1.5 m from the building face;
- (h) does not extend beyond the edges of the awning, canopy, or similar feature under which the sign is suspended; and
- (i) if backlit or internally illuminated, the background of the sign is opaque, such that only the copy of the sign is illuminated.

Part 9 Permits

9.1 Application for Permit

A person who wishes to obtain a permit must submit a complete permit application, including, but not limited to:

- (a) legal description and civic address of the property where the sign is proposed;
- (b) authorization from the owner of the lot where the sign is proposed;
- (c) the valid City or intermunicipal business licence number of the owner or occupant of the premises and any contractor identified in the application;
- (d) detailed scale drawings demonstrating the following, as applicable:
 - (i) dimensions of the sign and supporting structure, including sign area, copy area, height, clearance, and projection;
 - (ii) location of the sign and dimensions of the building face, lot, and any other proposed or existing signs within the lot or on the building face;
 - (iii) proposed copy of the sign;
 - (iv) colour and material specifications of the sign;
 - (v) illumination of the sign; and
 - (vi) structural and footing details;
- (e) value of construction;
- (f) the requisite application fee for the proposed sign, in accordance with the Fees and Charges Bylaw; and
- (g) any further technical information required by the Building Official pursuant to this bylaw or any other applicable bylaw.

9.2 Drawings and Specifications

In addition to the requirements under 9.1 above, the Building Official may require further technical information related to a permit application, to the satisfaction of the Building Official, including but not limited to:

- (a) complete drawings and specifications related to construction of the sign;
- (b) documentation confirming that the building on which the sign is erected is capable of supporting additional structural loads imposed by the erection of the sign;
- (c) reports, opinions, designs, sealed drawings, and letters of assurance related to the proposed sign and prepared by a Registered Professional Engineer or other registered professional, as applicable;
- (d) technical data from the manufacturer of a combustible plastic material or from an acceptable testing agency; and
- (e) results of fire tests of combustible plastic material from an approved testing agency.

9.3 Highway Use Permit

Where a sign is proposed to be located on or over a highway, a highway use permit issued pursuant to the [Street and Traffic Bylaw](#) is required to approve the sign.

9.4 Provincial Electrical Permit

Where a sign is connected to an electrical energy source, the sign must have a Provincial Electrical Permit, which must be produced upon request.

9.5 Refusal of Permit

The Building Official may refuse to process an application or issue a permit if:

- (a) plans or supporting documents:
 - (i) are incomplete;
 - (ii) do not comply with the provisions of this bylaw; or
 - (iii) contain false or incorrect information;
- (b) the proposed sign is not permitted by this bylaw or by another enactment;
- (c) in the opinion of the Building Official, the building on which the sign is to be located is not structurally capable of supporting the proposed sign, or the information submitted regarding the building is not sufficient to enable the Building Official to determine the structural capacity of the building; or
- (d) in the opinion of the Director, Transportation, or their designate, the sign may interfere with or otherwise obstruct a traffic control device, as defined in the [Motor Vehicle Act](#), or in any way interfere with the visibility from one highway to another.

9.6 Expiry of Permit

A permit is expired if, in the opinion of the Building Official, an owner has failed to commence the work authorized by the permit within 6 months of the date of issuance.

9.7 Cancellation of Permit

An applicant may request to cancel their permit before its expiry, provided that in the opinion of the Building Official, no work authorized by the permit has commenced.

9.8 Required Inspections

Where a permit is required, all signs constructed, erected, installed, or altered pursuant to this bylaw are subject to a final inspection, and all freestanding signs are subject to a footing and form inspection.

9.9 Notice for Inspections

A person requesting a sign inspection pursuant to this bylaw must provide at least 24 hours advance notice.

9.10 Stop Work Order

A person must not do any work, or continue to do any work, contrary to a notice from the Building Official directing the cessation or correction of work performed upon the sign.

9.11 Tampering with a Stop Work Order

A person must not alter, deface, cover, reverse, remove, or in any way tamper with any notice pasted upon or attached to any premises by the Building Official pursuant to this bylaw, except with the express permission of the Building Official.

Part 10

Construction and Maintenance

10.1 Sign Construction

Applicants, contractors, owners, and occupiers are responsible for ensuring that signs and sign structures are designed and constructed in accordance with good engineering practice, and in conformity with the requirements of the *Building Code*, this bylaw, and all other applicable bylaws and regulations of the City and Province of British Columbia.

10.2 Electrical Wiring

All electrical wiring associated with a sign must be Canadian Standards Association (CSA) approved, or approved by a Provincial Electrical Inspector.

10.3 Sign Maintenance

The owner of a sign must maintain the sign in good repair, in safe condition, free from defects, and in accordance with this bylaw.

10.4 Removal or Copy Change of Signs

The owner of a premises must remove or change the copy of any sign that:

- (a) identifies a business no longer operated on the premises; or
- (b) no longer advertises, promotes, or directs attention to goods, services, or activities available on the premises.

Part 11 Enforcement

11.1 Power of Entry

The Building Official or Bylaw Enforcement Officer may enter any building or premises at any reasonable time for the purpose of administering or enforcing this bylaw.

11.2 Offences

Every person who:

- (a) violates any provision of this bylaw;
- (b) suffers, permits, or allows any act to be done in contravention of this bylaw;
- (c) neglects to do anything required to be done under this bylaw; or
- (d) fails to comply with an order or notice given under this bylaw;

is guilty of an offence and is subject to enforcement and penalties in accordance with the [Bylaw Enforcement Bylaw](#).

11.3 Sign Removal

Where there are reasonable and probable grounds to believe a sign is in contravention of this bylaw, a Bylaw Enforcement Officer may remove the sign without notice.

11.4 Sign Reclamation

If a sign is removed under 11.3 above, the owner may reclaim the sign within 14 days of removal, upon payment of a \$50.00 administrative fee to defray the City's cost of removal and storage of the sign.

11.5 Sign Disposal

If a sign is not reclaimed within 14 days of removal under 11.4 above, the City may dispose of the sign without notice or compensation.